

EXPRESSION OF INTEREST - YEAR APPLYING FOR 20__

1. PERSONAL DETAILS (PLEASE PRINT ALL DETAILS BELOW)			
Child's surname	Given names	Date of birth	Sex (M /F)
Surname of parent/responsible person	Given names	Mr/Mrs/Ms	
Residential Address (must be completed)		Postcode	
Postal Address (if different from residential address)		Postcode	
Telephone – Home	Mobile Phone No		
Work	Email		
Are there any Family Court Orders regarding the day to day or long term care, welfare and development of the child?			YES <input type="checkbox"/> NO <input type="checkbox"/>
If applicable, year level child currently enrolled in:			YEAR <input type="checkbox"/>
If applicable, name of school at which the child is currently or was last enrolled:			
Are you applying to enrol in an approved Department of Education-Approved Specialist Program at this school? YES <input type="checkbox"/> NO <input type="checkbox"/> If so, please indicate preference if applying for more than 1 program: EMITS <input type="checkbox"/> Hockey <input type="checkbox"/> Golf <input type="checkbox"/> Music <input type="checkbox"/> Please note students can apply for more than one Department of Education-Approved Specialist Program. However, they will only be accepted into one program. School based program – Create@Como <input type="checkbox"/> <i>(please enclose separate application for approved specialist or school based programs)</i>			
Are there any brothers or sisters currently attending this school?			YES <input type="checkbox"/> NO <input type="checkbox"/>
Names and year levels:			
Is your child currently under suspension from a school? (if yes, name of school)			YES <input type="checkbox"/> NO <input type="checkbox"/>
Has your child ever been excluded from a school? (if yes, name of school)			YES <input type="checkbox"/> NO <input type="checkbox"/>
2. PERMANENT RESIDENT OF AUSTRALIA?			YES <input type="checkbox"/> NO <input type="checkbox"/>
If no, please indicate date entered Australia: _____ VISA SUB CLASS No: _____			
3. DISABILITY/MEDICAL CONDITION?			
This information will assist the school principal with considering whether any specific or additional resources are required and available to assist the school with providing the best educational program for your child.			
<i>Physical</i>	<i>Intellectual</i>	<i>Other</i>	<i>Medical Condition</i>
YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
Please outline nature of disability/medical condition:			
I declare that the information provided on this form is true			
Signature of parent/responsible person _____			Date _____
OFFICE USE ONLY			
Application Received Date: _____		Birth certificate sighted:	YES <input type="checkbox"/> NO <input type="checkbox"/>
Application Accepted? YES <input type="checkbox"/> NO <input type="checkbox"/>		Passport/Visa sighted	YES <input type="checkbox"/> NO <input type="checkbox"/>
		Family Court Order sighted	YES <input type="checkbox"/> NO <input type="checkbox"/>
		Most recent School Report provided	YES <input type="checkbox"/> NO <input type="checkbox"/>

GENERAL INFORMATION

A parent/guardian applying to enrol a child in a Government School should complete this form. Only permanent residents of Australia and those children holding an approved visa subclass number are eligible to be enrolled in Government Schools.

Before you submit this application, please go to our website www.como.wa.edu.au to find out about College policies and whether required courses and facilities are available for your child. Please complete one application form for each child and attach the following **supporting documentation**:

- Birth Certificate - if both parents born overseas, at least one must be a permanent resident or student hold an Australian passport/citizenship.
- Family Court or other Court Orders (if applicable)
- Immunisation Records – provide official Government printout from Immunisation Register (MyGov)
- Information relating to disability (if applicable)
- Information relating to suspensions or exclusions (if applicable)
- Proof of Residence – utilities account, lease agreement, proof of ownership of property *plus* one other eg driver's license
- School Report (most recent)

If child not born in Australia:

- Passport/Visa Subclass/Entry to Australia Date - *must be original and sighted by the College*

If child is a temporary visa holder:

- Confirmation of enrolment or evidence of any permission to transfer provided by Education and Training International (ETI) at study.eti@dtwd.wa.gov.au (if holding a fee paying student visa sub class eg 571, 572, 573, 575)
- Evidence of the visa for which the student has applied if the student holds a bridging visa

This is an Expression of Interest only – submitting this form does not mean that enrolment has been accepted by the College. The Principal will firstly need to determine if there is classroom accommodation and whether an appropriate educational program and health care can be provided for your child at the College. In determining whether an appropriate educational program and health care can be provided for your child at the College, the Principal will need to fully consider the information provided in Section 3 on the application form. If your application is accepted, you will be required to complete enrolment procedures at the College.

DISABILITY

In order to provide an appropriate education program the school may require specific information relating to your child's disability and personal needs to make any necessary teaching and learning adjustments. The College may also use the information you provide when applying for specialist resources or services and/or supplementary funding to support your child's education.

SUSPENSIONS AND EXCLUSIONS

Information on any suspensions and exclusions needs to be provided to the College at the time of applying to enrol. This information will help the College to provide your child with any support that may be required. Children currently under suspension from a public school cannot be enrolled at another public school until the suspension period expires. Children who have previously been suspended or excluded from a public school may be required to enter into a behaviour agreement with the College if enrolment is accepted.

CONFIDENTIALITY

All information provided on this form will be treated confidentially. S 242 of the *School Education Act 1999* precludes this information from being used for any purpose other than:

- to determine whether your application for enrolment can be accepted
- to assist the school with addressing any needs for your child if enrolment is accepted
- to comply with legal requirements or ministerial directions

Please return Expression of Interest form with **ALL RELEVANT SUPPORTING DOCUMENTATION** to:

Como Secondary College, Bruce Street, COMO WA 6152
t: 9365 2000 | w: www.como.wa.edu.au

ENROLMENT PROCEDURE

Thank you for your interest in applying to enrol your child in a Western Australian public school. Enrolment is a two-step process. Parents first lodge an *Expression of Interest* with the College. If your child is eligible for enrolment, you will be provided an *Enrolment Form*. The College will notify you of the results of your application as soon as possible. The information you have provided will be used by the College once eligibility is confirmed.

An eligible student whose place of residence is within Como's local-intake area is guaranteed enrolment. Students residing outside the local-intake area are accommodated where possible. Enrolment at a school in the compulsory primary years does not guarantee future enrolment at a specific secondary school including one in the vicinity of the primary school.

Documentary evidence, including court orders relating to your child, may be required to support information supplied. Principals may consult with the Regional Education Office where sufficient evidence may not have been supplied.

It is highly recommended not to purchase items such as uniforms until you receive confirmation of enrolment.

The Department's *Enrolment Policy* can be found at <http://www.det.wa.edu.au/policies>.

If you are applying to enrol your child for this year and you are in the local intake area, you will be informed of the outcome of the application as soon as possible.

If you are applying to enrol your child from outside the local-intake area your child is not guaranteed a place. Once the number of local-intake area enrolments has been confirmed and Como has spare capacity and appropriate programs, applications from outside the local-intake area for the first round of offers will be assessed after the Application Closing Date. The priority for students who live outside the local-intake area is in the following order:

1. A child who is accepted into an Approved Specialist Program.
2. A child who has a sibling enrolled at the school for that year; this does not include a sibling who has gained enrolment through an Approved Specialist Program or School Based Program.
3. A child who lives closest to the school (not closest to the boundary of a local-intake school).

Additional enrolment information specifically written for parents is on the [Schools and You](http://det.wa.edu.au/schoolsandyou) website at <http://det.wa.edu.au/schoolsandyou>.

FOR GENERAL/SPECIALIST PROGRAM ENROLMENTS ENQUIRIES

Email  [Gaye Murphy \(Enrolment Officer\)](mailto:Gaye.Murphy@det.wa.edu.au)

FOR INTERNATIONAL STUDENT ENQUIRIES

Email  [Leslie Carruthers \(Deputy Principal\)](mailto:Leslie.Carruthers@det.wa.edu.au) - please advise visa number

CONFIRM ENROLMENT APPLICATION CLOSING DATES WITH THE ENROLMENT OFFICER

BOUNDARY MAP

